VALDOSTA STATE UNIVERSITY
Office of the Registrar
1500 N. Patterson St.
Valdosta, GA 31698
Ph: 229-333-5727 Fax: 229-333-5475

STUDENT RECORDS RELEASE FORM

STUDENT AUTHORIZATION FOR RELEASE OF RECORDS

FERPA

The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records. This Act prohibits university officials from disclosing any records, including grade reports, academic standings, transcripts of records, or any other records, files, documents, and materials in whatever medium, which contain information directly related to the student and from which the student can be individually identified.

Valdosta State University must have a signed acknowledgment from you before educational information can be released to a person or entity other than the student.

Student Information

Student's Name (Last, First, Middle Initial) Student Identification Number (Preferred) or Social Security Number

Daytime Phone Number Alternate Phone Number

Mailing Address

City State Zip

Release Information to:

Name (Last, First, Middle Initial)

Daytime Phone Number Alternate Phone Number

Street Address

City State Zip

Release Authorization

I hereby authorize Valdosta State University to release information regarding my academic records to the individual named above in person.

Student Signature (required) **Date**

PLEASE NOTE: The complete text of Valdosta State University's policy with regard to the protection of and access to student records in accordance with University System Board of Regents policy and the Family Educational Rights and Privacy Act is published in the VSU Catalog.