



# Finance and Business Operations

## 1. Policy Statement

Valdosta State University’s Finance and Business operations are guided by Section 7.0 (Finance and Business) of the [University System of Georgia Policy Manual](#), which “covers all aspects of finance and business activities at all University System of Georgia (USG institutions, including the general policy, the USG budget, tuition and fees, private donations to the USG and its institutions, fund management, travel, purchasing, insurance, contracts, auditing, miscellaneous, information security policy, the Board of Regents’ Retiree Health Benefit Fund investment policy, and identity theft.”

Unless specifically addressed in Valdosta State University policies, direction will be guided by the University System’s policy manual, which is located at the following website:  
<http://www.usg.edu/policymanual/> and the University System’s Business Procedures Manual  
[https://www.usg.edu/business\\_procedures\\_manual/](https://www.usg.edu/business_procedures_manual/)

## 2. Affected Stakeholders

Indicate all entities and persons within the university affected by this policy:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Alumni           | <input type="checkbox"/> Graduate Students              | <input type="checkbox"/> Undergraduate Students |
| <input checked="" type="checkbox"/> Staff | <input checked="" type="checkbox"/> Faculty             | <input type="checkbox"/> Student Employees      |
| <input type="checkbox"/> Visitors         | <input checked="" type="checkbox"/> Vendors/Contractors | <input type="checkbox"/> Other: _____           |

## 3. Policy Attributes

<i>Responsible Office(s)</i>	Finance and Administration, University Center, 1205 N. Patterson St., 229-333-5710
<i>Approving Officer or Body</i>	Vice President, Finance and Administration, University Center, 1205 N. Patterson St., 229-333-5710
<i>Date Approved</i>	06/01/2009
<i>Last Reviewed</i>	12/15/2018
<i>Next Review</i>	12/15/2021