



VALDOSTA STATE UNIVERSITY

STUDENT GOVERNMENT ASSOCIATION

BILL 19-03

A BILL TO AMEND THE SGA BYLAWS

AUTHORED BY: President Pro-Tempore Cassie Katen and Parliamentarian

Brandon Quispe

SPONSORED BY: Senator Scout McCambridge

WHEREAS, updates to the SGA Constitution and need for increased efficiency mandates an update to the Bylaws concerning the Blazer Allocation

NOW, THEREFORE BE IT RESOLVED, upon passage of this bill, all Bylaws pertaining to Blazer Allocation shall be nullified and replaced with the content of this bill.

Blazer Allocation

Section 1: The Blazer Allocation Committee

A. Blazer Allocation Committee (BAC)

1. Shall monitor the funds, budget, and all expenditures of the SGA Blazer Allocation Account.
 2. Will meet with students and organizations wishing to gain funds from SGA to discuss the details of their Blazer Allocation requests.
 3. Shall be responsible for ensuring that all students and organizations meet the necessary requirements before being approved for Blazer Allocation funds.
 4. The Committee shall be made up of five Senators. The SGA Treasurer shall serve as an ex-officio member of the committee.
- B. The BAC shall meet as often as the Treasurer determines necessary but no less than once per month.
1. The Blazer Allocation Committee Chairperson shall chair and facilitate the meetings but votes only in the case of a tie. The SGA Treasurer may assist in any way necessary to ensure efficiency and compliance.
 2. A quorum of the BAC shall be 2/3 or 3 Senators.

Section 2: Blazer Allocation Expenditures

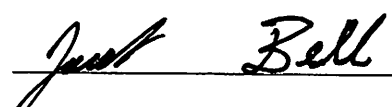
A. Process and Responsibilities

1. The SGA Treasurer is responsible for the overseeing the application process and ensuring Blazer Allocation requests are complete and compliant with all policies.
2. The Blazer Allocation Committee is responsible for reviewing Blazer Allocation requests. Once the committee has received all information necessary to make a decision, they may, by majority vote, approve, deny, or amend requests. The Blazer Allocation Committee Chairperson is responsible for ensuring all votes are recorded correctly.
3. The SGA President is responsible for reviewing, approving, or denying requests once the committee has rendered its decision. The SGA President may also send requests back to the BAC for further review.
4. Once Blazer Allocation requests are approved by both the Blazer Allocation Committee and the SGA President, the Treasurer shall prepare and submit the requests for processing.
5. The SGA Treasurer and Blazer Allocation Committee Chairperson share responsibility in guaranteeing accurate reporting and transparency.

B. Reporting

1. The SGA Treasurer shall maintain a list of approved expenditures and their amounts. This list shall be sent to the SGA Senate via email and uploaded to the SGA website no later than the Friday before SGA General Meetings.
 2. The Blazer Allocation Chairperson shall briefly report on Blazer Allocation expenditure totals and remaining balances at SGA General Meetings.
- C. Organization Allocation Request Requirements
1. The purpose of the Blazer Allocation process is to allow the Student Government Association to support registered student organizations and individual students through funding for events and travel that promote cultural awareness, educational development, program visibility, and diverse community interaction and/or involvement for the students of Valdosta State University.
 2. Expenditure request applications must be completed in their entirety and approved by the registered student organization's president before the requests can be processed. Providing ample details of the event's expenses and intentions greatly enhances the organization's chances of being approved.
 3. An itemized list of items to be purchased should be included or attached with the funding application.
- D. Individual Allocation Requests
1. Individuals requesting funds for travel will be reimbursed for approved expenses.
 2. Individuals will be required to meet with the Blazer Allocation Committee unless the SGA Treasurer and BAC Chairperson determines the individual is able to submit sufficient documentation for the BAC to make a decision regarding the request.
- E. Restrictions
1. Valdosta State University is a tax-exempt institution and thus should not be charged any sales tax. The tax ID form can be provided upon application approval and request.
 2. All requests must also follow Student Activity Fee Allocation Committee, VSU, BOR, State, and Federal guidelines applicable to the expenditure of institutional funds.
 3. Valid invoices not received within the allocated time period set forth by the SGA Treasurer will no longer be eligible for funding.
 4. The Student Government Association receives funds from the Student Activity Fee Allocation Committee per Board of Regents policy 7.3.2.1. The SGA has limited funds that have been allocated by the committee.
 5. If it is found at any point in the funding process that an individual has provided false information or fails to meet the requirements set forth by the BAC or SGA Treasurer the allocation request may be cancelled by the SGA President.
 6. It is recommended that requests be submitted at least 3 weeks prior to the date of the event or travel. The SGA Treasurer reserves the right to reject applications that have unreasonable or infeasible timelines.

THEREFORE, BE IT FINALLY RESOLVED, upon passage of this bill above revisions will be immediately put into effect, and a copy of the revised SGA Bylaws and Statutes will be uploaded to the SGA website.

For: <u>16</u>	Against: <u>0</u>	Abstain: <u>0</u>
Primary Mover: <u>Senator N. Carter</u>	Secondary Mover: <u>Senator Smith</u>	
APPROVED	DENIED	VETOED
		Date: <u>Sep. 11, 2019</u>
_____, Student Government President		